



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

**This privacy statement provides information about
the processing and the protection of your personal data.**

Processing operation: Long-Term Care and Pension Adequacy in an Ageing Society, 12 and 13 July 2021, virtual event

Data Controller: Directorate-General for Employment, Social Affairs and Inclusion

Data Processor: European Commission, Employment, Social Affairs and Inclusion

EMPL-C2-UNIT@ec.europa.eu **Record reference:** *Corporate Record DPR-EC-01063*

Table of Contents

- 1. Introduction**
- 2. Why and how do we process your personal data?**
- 3. On what legal ground(s) do we process your personal data?**
- 4. Which personal data do we collect and further process?**
- 5. How long do we keep your personal data?**
- 6. How do we protect and safeguard your personal data?**
- 7. Who has access to your personal data and to whom is it disclosed?**
- 8. What are your rights and how can you exercise them?**
- 9. Contact information**
- 10. Where to find more detailed information?**

1. Introduction

The European Commission is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This privacy statement explains the reason for the processing of your personal data in the context of the *Long-Term Care and Pension Adequacy in an Ageing Society of 12 and 13 July 2021, virtual event*. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation *for the Long-Term Care and Pension Adequacy in an Ageing Society of 12 and 13 July 2021, virtual event*, undertaken by *Directorate-General for Employment, Social Affairs and Inclusion* of the European Commission, is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operation: *Directorate-General for Employment, Social Affairs and Inclusion* collects and further processes your personal data to provide you with information about the *event* (before, during and after) and to process your application for participation in that *event*.

Audio-visual recording and images/screenshots at the *event* of the speakers, organisers and participants, as well as photographs of the speakers may be taken and published in the context of the *event* on social media platforms (i.e. Facebook, Twitter, etc.). Extracts may after the meeting be presented online on dedicated website such as the Commission's website.

Participants that do not wish to be part of the above recording/publishing activities have the possibility to opt out from the recording/publishing activities during registration, and are invited to keep their cameras and microphones off. Participants may also object to processing by sending an email to EMPL-C2-UNIT@ec.europa.eu. In case, however, a participant decides to intervene by enabling his/her audio and/or video during the meeting, he/she will be recorded. Participants not wishing to be part of the above are invited to express clearly and in advance such will to the organisers (using dedicated functional mailbox with indication "data protection" in the title of the message) and at the latest at the moment of the registration. They are also requested to list in detail what they oppose to. Notably in case they would wish to intervene orally during the sessions, they should provide a clear and in advance description of the way this could be handled.

Your personal data will not be used for any automated process or decision-making including profiling unless to take the initiative to become subject to those automated processes.

3. On what legal ground(s) do we process your personal data?

The processing operations on personal data, linked to the organisation, management, follow-up and promotion of the *event* (including web-streaming, photos, audio-visual recording) are necessary for the management and functioning of the Commission, as mandated by the Treaties. Those provisions are in particular Article 11 of the Treaty on European Union and Article 15 of the Treaty on the Functioning of the European Union. Consequently, those processing operations are

lawful under Article 5(1)(a) of Regulation (EU) 2018/1725 (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body).

Your consent is required:

- ☐ the processing of your personal data relating to your dietary requirements and/or access requirements;
- X the processing of your personal data for registration purposesX the sharing of the *event* participants list containing your name and affiliation with other participants for the purpose of future collaboration of certain participants;
- X the sharing of the *event* participants list containing your name and affiliation with the organisers including the external contractor team engaged in the management of the event, to deal with speakers, panels, audience and other participants.
- X the sharing of the event attendee list containing your name and affiliation among participants, in order to create working groups to continue the collaborate work launched during the meeting/event;
- X the processing of your personal data for inviting you to future events the data controller may organise.
- ☐ the processing of your personal data for managing your subscription to a newsletter of the data controller.
- X the processing of your personal data for running the different sessions during the event.

If you opt-in, you are giving us your explicit consent under Article 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You are invited to give your consent via a clear affirmative act by ticking the box(es) on the online registration form.

Your consent for these services can be withdrawn at any time before the Forum. Any withdrawal for services already occurred could not be taken into consideration:

- for withdrawing consent that you have provided in order to benefit from other services, please contact the controller of the event at EMPL-C2-UNIT@ec.europa.eu.

4. Which personal data do we collect and further process?
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The following personal data will be processed:

- contact details (function/title, first name, last name, name of organisation, country, e-mail address, telephone number);
- Information related to the professional career or to the experience/university formation if applicable;
- audio-visual recording of the different virtual sessions.

5. How long do we keep your personal data?

The Data Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

For each of the categories of personal data that is processed, please find below the retention details and the reference to the relevant record of:

- X All personal data related to the organisation and management of the *event* (this includes the information given during the registration, before, during or after the event) will be deleted **one year** after the last action in relation to the *event*.
- ☐ Sensitive personal data relating to dietary and/or access requirements will be deleted as soon as they are no longer necessary for the purpose for which they have been collected in the framework of the *event*, but no later than within **1 month** after the end of the *event*.
- X Recordings from the web-streamed *event* will be kept for **2 years** before being deleted. More information is available in the Record of Processing DPR-EC-00306 (Web-streaming of Commission events).
- X In case of audio-visual recording of the *event*, the recordings will be kept for **3 months** after the *event* before being deleted. More information is available in the Record of Processing DPR-EC-01937 (Audio-visual recording of meetings).
- ☐ Personal data shared with the Directorate-General for Human Resources and Security of the European Commission for the participants to gain access to Commission buildings is kept **for 6 months** after the termination of the link between the data subject and the Commission. More information is available in the Record of Processing DPR-EC-00655 (Commission Physical Access Control System (PACS)).
- X Personal data shared with the controller for future mailing purposes (e.g., for receiving newsletters or invitations to similar events) are processed in line with the Record of Processing on Management of subscriptions.
- X Selected service providers for organisational purposes (such as caterers, travel agents or event management organisations) are contractually bound to process personal data on behalf of and in line with the instructions of the data controller, keep confidential any data they process and protect it from unauthorised access, use and retention.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission or the server created by the external contractor for the purpose of the event. All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your personal data on behalf of the Commission, and by the confidentiality obligations deriving from the General Data Protection Regulation ('GDPR' - [Regulation \(EU\) 2016/679](#))

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to

- a) the Commission staff responsible for carrying out this processing operation
- b) other authorised Commission staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.
- c) Staff from the hired external contractor in the limit of its tasks, including interpreters, and in line with an obligation of confidentiality.
- d) the other participants to the event including, moderators, speakers, panellists, within their role as attributed during the event,

Where necessary, we will share your information with the service providers for the purposes of organising the *event*.

- For registration purposes: Aventri ([privacy policy](#))
- Session Q&A and polling tool: Slido ([privacy policy](#))
- For email and chat management: Freshdesk ([privacy policy](#))
- Video-conferencing software: Webex ([privacy policy](#))
- For survey reasons: EUSurvey ([privacy policy](#))

Cookies

Cookies are short text files stored on a user’s device (such as a computer, tablet or phone) by a website. Cookies are used for the technical functioning of a website (functional cookies) or for gathering statistics (analytical cookies).

When you register, we will keep the browser history of your visit for a maximum of 2 years. This information will then be deleted. The collection, aggregation and anonymising operations are performed in the data centre of the European Commission under adequate security measures.

Registration for the meeting takes place via links that will be communicated per event, hosted on the registration platform Aventri, which employs cookies as described below:

- Cookies that are active for the registration session are those which would allow an attendee to resume the registration in case it was left incomplete, as well as the language cookie for language selection.

Enabling these cookies is not strictly necessary for the website to work but it will provide you with a better browsing experience. You can delete or block these cookies, but if you do that, some features of the DG DEFIS Workshops registration website may not work as intended.

Third party IT tools, including Social Media

We use third party IT tools to inform about and promote the *event* through widely used communication channels, including the social media. For detailed information about the use of social media by the European Commission, see the Record of Processing DPR-EC-00073 (Social Media Use by the European Commission).

In order to protect your privacy, our use of third party IT tools to connect to those services does not set cookies when our website pages are loaded on your computer (or other devices), nor are you immediately redirected to those social media or other websites. Only in the event that you click on a button or “play” on a video to watch it, a cookie of the social media company concerned will be installed on your device. If you do not click on any social media buttons or videos, no cookies will be installed on your device by third parties.

In order to view such third-party content on our websites, a message will alert you that you need to accept those third parties’ specific Terms and Conditions, including their cookie policies, over which the Commission has no control.

We recommend that users read the relevant privacy policies of carefully before using them. These explain each company’s policy of personal data collection and further processing, their use of data, users’ rights and the ways in which users can protect their privacy when using those services.

The use of a third party IT tool does not in any way imply that the European Commission endorses them or their privacy policies. In the event that one or more third party IT tools are occasionally unavailable, we accept no responsibility for lack of service due to their downtime.

8. What are your rights and how can you exercise them?

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your particular situation.

The data controller should ensure that the data subjects can exercise their right to object to processing whenever possible by the organisers of the meeting/event (for example, on the spot by indicating a non-web streamed seat if requested; or ex-post, by deleting a specific sequence from the online video/voice recording).

You have consented to provide your personal data to the data controller for the present processing operation. You can withdraw your consent at any time before the Forum by notifying the data controller at EMPL-C2-UNIT@ec.europa.eu. The withdrawal of your consent will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the data controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, EMPL-C2-UNIT@ec.europa.eu

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the European Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.